

Appendix A:

Crosswalk of FBLA Events to Business & Information Technology Courses

Note: Please refer to the Verso framework (cteresource.org) to find the information in the course.

Course(s)	Events
6320 Accounting	<ul style="list-style-type: none"> • Accounting I • Banking and Financial Systems • Business Calculations • Business Law • Business Skills and Knowledge • Cyber Security • Electronic Career Portfolio • Entrepreneurship • Future Business Leader • Introduction to Business • Job Interview • Leadership and Promotion Activities • Marketing • School and Community Service Activities • Spreadsheet Applications
6321 Accounting, Advanced	<ul style="list-style-type: none"> • Accounting II • Banking and Financial Systems • Business Communication • Business Ethics • Business Law • Business Plan • Business Skills and Knowledge • Computer Applications • Cyber Security • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Database Design & Applications • Desktop Application Programming • Electronic Career Portfolio • Entrepreneurship • Future Business Leader • Introduction to Business • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Management Decision Making • Spreadsheet Applications • Technology Concepts • Who's Who in FBLA
6131 & 6132 Business Law	<ul style="list-style-type: none"> • Banking and Financial Systems • Business Communication • Business Ethics • Business Law • Business Procedures

Course(s)	Events
	<ul style="list-style-type: none"> • Business Skills and Knowledge • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Economics • Electronic Career Portfolio • Entrepreneurship • Future Business Leader • Global Business • Introduction to Business • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Management Decision Making • Marketing • Networking Concepts • Technology Concepts • Who's Who in FBLA
6135 & 6136 Business Management	<ul style="list-style-type: none"> • Banking and Financial Systems • Business Ethics • Business Law • Business Procedures • Business Skills and Knowledge • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Economics • Electronic Career Portfolio • Entrepreneurship • Future Business Leader • Global Business • Introduction to Business • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Management Decision Making • Marketing • Networking Concepts • Technology Concepts • Who's Who in FBLA
6617 & 6611 Computer Applications	<ul style="list-style-type: none"> • Business Law • Business Procedures • Business Skills and Knowledge • Computer Applications • Desktop Publishing • Future Business Leader • Job Interview • Leadership and Promotion Activities • Networking Concepts • School and Community Service Activities • Technology Concepts • Web Site Design • Word Processing I • Word Processing II
6612 & 6614 Computer Information	<ul style="list-style-type: none"> • Business Presentation • Business Procedures • Business Skills and Knowledge

Course(s)	Events
Systems	<ul style="list-style-type: none"> • Computer Applications • Database Design & Applications • Desktop Publishing • Introduction to Business Communications • Job Interview • Marketing • Networking Concepts • Public Speaking I • Public Speaking II • Spreadsheet Applications • Technology Concepts • Web Site Design • Word Processing I • Word Processing II
6613& 6615 Computer Information Systems, Advanced	<ul style="list-style-type: none"> • Accounting II • American Enterprise Project • Business Presentation • Business Procedures • Business Skills and Knowledge • Community Service Project • Computer Applications • Database Design & Applications • Desktop Publishing • Job Interview • Local Chapter Annual Business Report (Hamden L. Forkner Award) • Marketing • Network Design • Networking Concepts • Partnership with Business Project • Public Speaking I • Public Speaking II • Spreadsheet Applications • State Service Project • Technology Concepts • Web Site Design • Word Processing I • Word Processing II
6650 Computer Network Software Operations	<ul style="list-style-type: none"> • Business Ethics • Business Law • Business Skills and Knowledge • Computer Applications • Desktop Publishing • Emerging Business Issues • Future Business Leader • Job Interview • Network Design • Networking Concepts • Technology Concepts • Web Site Design • Word Processing I • Word Processing II
6660 Database Design and Management	<ul style="list-style-type: none"> • American Enterprise Project • Business Plan • Business Skills and Knowledge • Community Service Project

Course(s)	Events
(Oracle)	<ul style="list-style-type: none"> • Desktop Publishing • Emerging Business Issues • Entrepreneurship • Future Business Leader • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Network Design • Parliamentary Procedure/D.L. Travis Award • Partnership with Business Project • School and Community Service Activities • Technology Concepts
6661 Database Design and Management (Oracle), Advanced	<ul style="list-style-type: none"> • Business Skills and Knowledge • Computer Applications • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Future Business Leader • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • School and Community Service Activities
6662 Database Design and Management with PL/SQL (Oracle)	<ul style="list-style-type: none"> • Business Skills and Knowledge • Job Interview
6630 & 6632 Design, Multimedia, and Web Technologies	<ul style="list-style-type: none"> • American Enterprise Project • Business Financial Plan • Business Plan • Business Presentation • Business Skills and Knowledge • Client Service • Community Service Project • Computer Applications • Computer Games and Simulation Programming • Computer Problem Solving • Cyber Security • Desktop Application Programming • Desktop Publishing • Digital Design and Promotion • Digital Video Production • Electronic Career Portfolio • Emerging Business Issues • Help Desk • Introduction to Technology Concepts • Job Interview • Leadership and Promotion Activities • Local Chapter Annual Business Report (Hamden L. Forkner Award) • Management Decision Making • Marketing • Networking Concepts • Partnership with Business Project • Public Speaking I

Course(s)	Events
	<ul style="list-style-type: none"> • Public Speaking II • State Service Project • Technology Concepts • Web Site Design • Word Processing I • Word Processing II
6631 & 6633 Design, Multimedia, and Web Technologies, Advanced	<ul style="list-style-type: none"> • American Enterprise Project • Banking and Financial Systems • Business Communication • Business Ethics • Business Financial Plan • Business Plan • Business Presentation • Business Procedures • Business Skills and Knowledge • Community Service Project • Computer Applications • Computer Games and Simulation Programming • Computer Problem Solving • Cyber Security • Desktop Application Programming • Desktop Publishing • Digital Design and Promotion • Digital Video Production • Electronic Career Portfolio • Emerging Business Issues • Entrepreneurship • Global Business • Impromptu Speaking • Introduction to Business Communication • Job Interview • Management Decision Making • Management Information Systems • Marketing • Network Design • Networking Concepts • Partnership with Business Project • Public Speaking I • Public Speaking II • State Service Project • Technology Concepts • Web Site Design • Word Processing I • Word Processing II
6161 & 6160 Digital Input Technologies	<ul style="list-style-type: none"> • American Enterprise Project • Banking and Financial Systems • Business Communication • Business Ethics • Business Financial Plan • Business Law • Business Math • Business Plan • Business Presentation • Business Procedures • Business Skills and Knowledge

Course(s)	Events
	<ul style="list-style-type: none"> • Community Service Project • Computer Applications • Cyber Security • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Database Design & Applications • Desktop Publishing • Digital Video Production • Electronic Career Portfolio • Emerging Business Issues • Entrepreneurship • Future Business Leader • Global Business • Impromptu Speaking • Introduction to Business • Introduction to Business Communication • Introduction to Technology Concepts • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Local Chapter Annual Business Report (Hamden L. Forkner Award) • Management Decision Making • Marketing • Network Design • Networking Concepts • Partnership with Business Project • Public Speaking I • Public Speaking II • Spreadsheet Applications • State Service Project • Technology Concepts • Web Site Design • Who's Who in FBLA • Word Processing I • Word Processing II
6120 Economics and Personal Finance & 6121 Personal Finance	<ul style="list-style-type: none"> • Accounting I • Accounting II • Banking and Financial Systems • Business Calculations • Business Ethics • Business Financial Plan • Business Law • Business Math • Business Plan • Business Presentation • Business Procedures • Business Skills and Knowledge • Computer Applications • Computer Problem Solving • Desktop Publishing • Economics • Electronic Career Portfolio • Emerging Business Issues • Entrepreneurship • Financial Activities

Course(s)	Events
	<ul style="list-style-type: none"> • Future Business Leader • Global Business • Introduction to Business • Job Interview • Management Decision Making • Management Information Systems • Marketing • Network Design • Personal Finance • Web Site Design • Word Processing I • Word Processing II
6670 Information Technology (IT) Fundamentals	<ul style="list-style-type: none"> • American Enterprise Project • Business Communication • Business Ethics • Business Financial Plan • Business Law • Business Plan • Business Presentation • Business Procedures • Business Skills and Knowledge • Community Service Project • Computer Applications • Cyber Security • Database Design & Applications • Desktop Publishing • Digital Video Production • Electronic Career Portfolio • Emerging Business Issues • Entrepreneurship • Future Business Leader • Global Business • Introduction to Business • Introduction to Business Communication • Introduction to Technology Concepts • Job Interview • Management Decision Making • Network Design • Networking Concepts • Partnership with Business Project • Spreadsheet Applications • Technology Concepts • Web Site Design • Word Processing I • Word Processing II
6151 Keyboarding (Secondary)	<ul style="list-style-type: none"> • Business Procedures • Business Skills and Knowledge • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Future Business Leader • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • School and Community Service Activities • Technology Concepts

Course(s)	Events
	<ul style="list-style-type: none"> • Who's Who in FBLA • Word Processing I
6152 & 6153 Keyboarding Applications	<ul style="list-style-type: none"> • Business Procedures • Business Skills and Knowledge • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Future Business Leader • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • School and Community Service Activities • Technology Concepts • Who's Who in FBLA • Word Processing I • Word Processing II
6735 & 6736 Legal Systems Administration	<ul style="list-style-type: none"> • Accounting I • Accounting II • Business Law • Business Procedures • Business Skills and Knowledge • Client Service • Computer Applications • Computer Problem Solving • Desktop Publishing • Future Business Leader • Help Desk • Introduction to Technology Concepts • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Technology Concepts • Word Processing I • Word Processing II
6730 & 6731 Medical Systems Administration	<ul style="list-style-type: none"> • Accounting I • Accounting II • Business Communication • Business Law • Business Math • Business Procedures • Business Skills and Knowledge • Computer Applications • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Database Design & Applications • Future Business Leader • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Technology Concepts • Word Processing I • Word Processing II
6241 & 6242 Notetaking	<ul style="list-style-type: none"> • Business Communication • Business Skills and Knowledge • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Future Business Leader

Course(s)	Events
	<ul style="list-style-type: none"> • Introduction to Business Communication • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Who's Who in FBLA • Word Processing I • Word Processing II
6621 & 6622 Office Administration	<ul style="list-style-type: none"> • Business Communication • Business Math • Business Presentation • Business Procedures • Business Skills and Knowledge • Computer Applications • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Database Design & Applications • Entrepreneurship • Financial Activities • Future Business Leader • Introduction to Business Communication • Introduction to Technology Concepts • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Management Information Systems • Marketing • Technology Concepts • Word Processing I • Word Processing II
6740 Office Specialist I —Preparation	<ul style="list-style-type: none"> • Business Communication • Business Procedures • Business Skills and Knowledge • Future Business Leader • Introduction to Business Communication • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • School and Community Service Activities • Technology Concepts • Word Processing I
6741 Office Specialist II — Preparation	<ul style="list-style-type: none"> • Business Calculations • Business Communication • Business Math • Business Procedures • Business Skills and Knowledge • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Future Business Leader • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Public Speaking I • Public Speaking II

Course(s)	Events
	<ul style="list-style-type: none"> • Technology Concepts • Who's Who in FBLA • Word Processing I • Word Processing II
6742 Office Specialist III — Preparation	<ul style="list-style-type: none"> • Business Calculations • Business Procedures • Business Skills and Knowledge • Computer Applications • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Future Business Leader • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Technology Concepts • Who's Who in FBLA • Word Processing I • Word Processing II
6115 & 6116 Principles of Business and Marketing	<ul style="list-style-type: none"> • Accounting I • Accounting II • American Enterprise Project • Banking and Financial Systems • Business Calculations • Business Communication • Business Ethics • Business Financial Plan • Business Law • Business Math • Business Procedures • Business Skills and Knowledge • Computer Applications • Desktop Publishing • Digital Video Production • Economics • Electronic Career Portfolio • Emerging Business Issues • Entrepreneurship • Future Business Leader • Global Business • Impromptu Speaking • Introduction to Business • Introduction to Business Communication • Introduction to Technology Concepts • Job Interview • Management Decision Making • Marketing • Network Design • Parliamentary Procedure/D. L. Travis Award • Personal Finance • Public Speaking I • Public Speaking II • Technology Concepts • Web Site Design • Word Processing I • Word Processing II

Course(s)	Events
6640 Programming	<ul style="list-style-type: none"> • Business Financial Plan • Business Law • Business Presentation • Business Skills and Knowledge • Computer Applications • Computer Game & Simulation Programming • Desktop application Programming • Digital Video Production • Future Business Leader • Impromptu Speaking • Introduction to Technology Concepts • Job Interview • Network Design • Networking Concepts • Public Speaking I • Public Speaking II • Spreadsheet Applications • Technology Concepts • Web Site Design
6625 & 6626 Word Processing	<ul style="list-style-type: none"> • Business Communication • Business Law • Business Presentation • Business Procedures • Business Skills and Knowledge • Computer Applications • D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence • Desktop Publishing • Future Business Leader • Introduction to Business Communication • Job Interview • L. Marguerite Crumley/Frank Manning Peele Foundation-Sarah Lowe Thompson Scholarships • Leadership and Promotion Activities • Networking Concepts • School and Community Service Activities • Technology Concepts • Who's Who in FBLA • Word Processing I • Word Processing II

Appendix B: Directory 2016–2017 State Officers

President	Nathaniel Salomonsky Powhatan High School	Kayla Siwiec, Adviser Kayla.siwiec@powhatan.k12.va.us
Vice-President at Large	Camber Thornhill Giles High School	Tabitha Young, Adviser tabithayoung@gilesk12.org
Capital Region Vice-President	Joshua Shearin Southside Baptist	Charleen Frederick, Adviser cfrederick@southsidecares.com
Colonial Region Vice-President	Brittany Smith Gloucester High School	Jackie Outten, Adviser joutten@gc.k12.va.us
Germanna Region Vice-President	Sean Howard Riverbend High School	Malinda Hogan, Adviser malindahogan@gmail.com
Longwood Region Vice-President	Dylan Ratliff Powhatan High School	Kayla Siwiec, Adviser Kayla.siwiec@powhatan.k12.va.us
New River Region Vice-President	Audra White George Wythe High School	L. E. Younger, Adviser lyounger@wythek12.org
Northern Virginia Region Vice-President	Karenna Oner James W. Robinson, Jr. Secondary	Anne Chapman, Adviser aachapman@fcps.edu
Shenandoah Region Vice-President	Matthew Reyes Freedom High School	Jestine Mayberry, Adviser Jestine.mayberry@lcps.org
Tidewater Region Vice-President	Christopher Emodi Landstown High School	Heather Daniel, Adviser Heather.daniel@vbschools.com
UVA's College at Wise Region Vice-President	Owen Wilson Virginia High School	Virginia Leonard, Adviser Leonard.virginia.l@gmail.com
VSU Region Vice-President	Sarah Patton Matoaca High School	Cassein Carter, Adviser Cassein_carter@ccpsnet.net
VWCC Region Vice-President	Phong Nguyen William Fleming High School	Joy Pohlman, Adviser jlpohlman@rcps.info
Secretary/Treasurer	Whitney Leonard Lebanon High School	Travis Hooker, Adviser thooker@russell.k12.va.us
Reporter	Jacob Knight Virginia High School	Virginia Leonard, Adviser Leonard.virginia.l@gmail.com
Corresponding Secretary	Katie Barden Powhatan High School	Kayla Siwiec, Adviser Kayla.siwiec@powhatan.k12.va.us
Parliamentarian	Tyler Hess Broad Run High School	Martha Somers, Adviser Martha.somers@lcps.org
State Adviser	Kayla Siwiec Powhatan High School	Kayla.siwiec@powhatan.k12.va.us

Our AMAZING 2016–2017 FBLA Regional Directors

Capital Region http://www.capitalregionfbla.com/	Keisha Leonard Tennessee Hermitage Technical Center 8301 Hungary Spring Road Henrico, VA 23228	804-549-3391 804-756-3025 fblacapitalregion@gmail.com
Colonial Region	David Dick Warhill High School 4615 Opportunity Way, Williamsburg, VA 23188	david.dick@wjccschools.org
Germanna Region	Sally M. Martin TBD	smartin@vafbla-pbl.org
Longwood Region http://www.longwood.edu/business/44840.htm	Marissa Brunner Longwood University Danielle Hennessy Longwood University	brunnermj@longwood.edu longwoodfbla@longwood.edu
New River Region	L. E. Younger George Wythe High School #1 Maroon Way Wytheville, VA 24382	276-228-5481 276-228-8254 lyounger@wythe.k12.va.us
Northern Virginia Region	Stephanie Holt Program Specialist, B&IT Fairfax County Public Schools 8270 Willow Oaks Corporate Drive, 5th Floor Fairfax, VA 22031	(571) 423-4523 seholt@fcps.edu
Shenandoah Region http://www.srfbla.org/	Charisse Woodward Sherando High School 185 S. Warrior Drive Stephens City, VA 22655	540.869-0060 woodwarc@frederick.k12.va.us
Tidewater Region	Jane R. Bleiler 140 Robin Lane Suffolk, VA 23434	757.539.0019 jbleiler@charter.net
UVA's College at Wise Region	Glenna Hensdill PO Box 11 Castlewood, VA 24224 Virginia Lynn Leonard 30 Fairview Lane Lebanon, VA 24266	276.738.8109 glenna@naxs.com 276.971.1881 Leonard.virginia.l@gmail.com
VSU Region	Dr. Mary Eckert Chesterfield County Public Schools Jill Anderson Matoaca High School 17700 Longhouse Lane Chesterfield, VA 23838	804-639-8668 x 1354 mary_eckert@ccpsnet.net 804-590-3108 x203 Jill_Anderson@ccpsnet.net
Virginia Western Community College Region	Ginger Cromer 20 Copper Beech Court Christiansburg VA 24073	vwfbla@gmail.com

FBLA State Presidents

1950–51	Jeanne Broughman	Varina High School
1951–52	Pat Kennedy	Waynesboro High School
1952–53	Dale Maddox	Henry Clay High School
1953–54	Nancy Bane	Christiansburg High School
1954–55	Patricia Webb	Martinsville High School
1955–56	Ray Hibbs	John Marshall High School
1956–57	Darla Hodge	Christiansburg High School
1957–58	Bonnie Kay Gilbert	Waynesboro High School
1958–59	Karen Sue Shafer	Christiansburg High School
1959–60	Verlyn Simmons	Jefferson Senior High School
1960–61	Velma Matusevich	Blacksburg High School
1961–62	Betty Callahan	Jefferson Senior High School
1962–63	Peggy Eason	Hampton High School
1963–64	Nancy Bossieux	John Marshall High School
1964–65	Phyllis Willard	George Wythe High School (Richmond)
1965–66	Linda Jones	Maury High School
	Eunice Jones	Dunbar High School
1966–67	Veronica Moore	Martinsville High School
1967–68	Marlene Pugh	Phoenix High School (Hampton)
1968–69	Karen Pierce	Culpeper County High School
1969–70	Judy Neff	Strasburg High School
1970–71	Andy Sisson	Patrick Henry High School (Ashland)
1971–72	Lewis Compton	Culpeper County High School
1972–73	Gina Ellis	Piedmont Technical Education Center
1973–74	Winnie Cunningham	Culpeper County High School
1974–75	Richard Roberts	Nelson County High School
1975–76	Cynthia J. Bouwmans	James Monroe High School
1976–77	David P. Hoyt	Piedmont Technical Education Center
1977–78	Nelson B. Gutierrez	Fairfax High School
1978–79	David N. Ryder	Culpeper County High School
1979–80	Sheryl D. Nestor	Valley Vocational-Technical Center
1980–81	Steven D. Owens	Jefferson-Huguenot-Wythe High School
1981–82	Sandra D. Carter	James Wood High School
1982–83	Granville G. Grant, Jr.	Jefferson-Huguenot-Wythe High School
1983–84	Alana J. Mateling	Kempsville High School
1984–85	Teresa A. Coffey	Valley Vocational-Technical Center
1985–86	John B. Phillips	Martinsville High School
1986–87	Lanna D. Monday	Castlewood High School
1987–88	Jutta Barnes	Denbigh High School
1988–89	Heather H. Wilson	James Wood High School
1989–90	Rae Ann Steinly	James Wood High School
1990–91	Thomas Brock	Chantilly High School
1991–92	Dan Quarles	Douglas S. Freeman High School
1992–93	Ellen L. Stokes	Denbigh High School
1993–94	Traci L. Bunn	Denbigh High School
1994–95	Anjali A. Shah	McLean High School
1995–96	Jennifer E. Mastin	Culpeper County High School
1996–97	Amy Burke	Arcadia High School
1997–98	Yvonne Williamson	Broad Run High School
1998–99	Shelley Breeding	Council High School
1999–00	Christopher Ryan	Menchville High School
2000–01	Daniel Goduti	Menchville High School
2001–02	Khalil Andraos	Robert E. Lee High School
2002–03	Kaylee Schatz	Osborn High School
2003–04	Monti Lawson	Salem High School
2004–05	Hannah Tajo	Salem High School

FBLA State Presidents (continued)

2005–06	Julia LaRoche	Fuqua School
2006–07	Danielle MacGregor	Brentsville District High School
2007–08	Audra J. Delauder	Saint Paul High School
2008–09	Jordan Coleman	Osbourn High School
2009–10	Vimal Nair	James W. Robinson, Jr., Secondary School
2010–11	Juliet Anderson	Burton Center for Arts and Technology
2011–12	Akif Shameem	James W. Robinson, Jr., Secondary School
2012–13	Julie Leonard	Lebanon High School
2013–14	Nicholas Western	James W. Robinson, Jr., Secondary School
2014–15	Mohammed Ali	Mount Vernon High School
2015–16	Ryan Apigian	James W. Robinson, Jr., Secondary School
2016–17	Nathaniel Salomonsky	Powhatan High School

National Officers from Virginia

1952–53	Harriett Conrad	FBLA Secretary, Waynesboro High School
1953–54	Mary Bartram Robeson	FBLA President, Culpeper County High School
1957–58	Dorothy Mullins	FBLA Vice-President, Southern Region, John Marshall High School
1965–66	Barbara White	FBLA Secretary, John Marshall High School
1969–70	David Burke	FBLA Treasurer, Piedmont Technical Education Center
1981–82	Nelson B. Gutierrez	PBL President, Radford University
1982–83	Charles J. Hancock	FBLA Vice-President, Southern Region, James Wood High School
1983–84	Sajan Thomas	PBL Vice-President, Southern Region, James Madison University
1984–85	Sandra D. Carter	PBL Secretary, James Madison University
1987–88	Heather H. Wilson	FBLA Vice-President, Southern Region, James Wood High School
1988–89	Sandra Carter Mills	Alumni Division, President-Elect
1989–90	Sandra Carter Mills	Professional Division, President
1995–96	Linda Hays	Professional Division, Secretary-Treasurer
1991–92	Robert Bunn	FBLA Parliamentarian, Denbigh High School
1997–98	Yvonne Williamson	FBLA Vice-President, Southern Region, Broad Run High School
1999–00	Diane M. Zawadzki	Professional Division, Secretary-Treasurer
2000–01	Diane M. Zawadzki	Professional Division, Vice-President
2001–03	Diane M. Zawadzki	Professional Division, President
2002–03	Brian Bombelyn	FBLA National Treasurer, Menchville High School
2002–03	Daniel Godui	PBL Parliamentarian, University of Virginia
2002–03	Bryan Marangoni	PBL Vice-President, Southern Region, Radford University
2003–04	Daniel Goduti	PBL President, University of Virginia
2003–04	Khalil Andraos	PBL Vice-President, Southern Region, University of Virginia
2007–08	Samantha Schulte	FBLA Vice-President, Southern Region, James W. Robinson, Jr. Secondary School

National Board of Directors Members from Virginia

L. Marguerite Crumley—1969–72
Revere A. Houck—1977–80
Nelson B. Gutierrez—19891–82
Sarah Lowe Thompson—1981–85
Sandra Carter Mills—1989–90
Barbara Small—1992–93
Rhonda Jones—1993–95
Diane M. Zawadzki—2001–03
Anne Rowe—2005–2008

Honorary Life Members

L. Marguerite Crumley—
Watkins C. Smith—
James R. Manning—1970
Virginia Harris—1978
John H. Jenkins—1978
Frank M. Peele—1979
Revere A. Houck—1980
Eloise Engledove—1983
Lydia M. Bell—1984
Carl E. Jorgensen—1992
Sarah Lowe Thompson—2001
Anne Rowe—2008

Past FBLA-PBL Executive Secretaries

L. Marguerite Crumley
James R. Manning
Frank M. Peele
Lydia M. Bell
Sarah Lowe Thompson

FBLA-PBL Specialists

Sarah Lowe Thompson—1978–2000
Sandra Carter Mills—2000–Present

FBLA-PBL State Chairmen

L. Marguerite Crumley
Carl E. Jorgensen
Anne Rowe
Judith P. Sams

Appendix C: Chapters (by regions)

Capital Region

Charles City

Charles City County HS
Charles City MS

Town of Colonial Beach

Colonial Beach HS

Essex

Essex HS
Essex IS

Fluvanna

Fluvanna County HS
Fluvanna MS

Goochland

Goochland HS
Goochland MS

Hanover

Atlee HS
Chickahominy MS
Hanover HS
John H. Smythe HS
Lee Davis HS
Liberty MS
Oak Knoll MS
Stonewall Jackson MS
(Mechanicsville)
Patrick Henry HS

Henrico

Advanced Career Education Center
at Hermitage
Brookland MS
Deep Run HS
Douglas S. Freeman HS
Elko MS
Fairfield MS
George H. Moody MS
Glen Allen HS
Henrico HS
Hermitage HS
Hermitage TC
Highland Springs HS
Holman MS
Hungary Creek MS
J. R. Tucker HS
John Rolfe MS
L. Douglas Wilder MS
Mills E. Godwin HS
Pocahontas MS
Quioccosin MS
Short Pump MS
Tuckahoe MS
Varina HS

King & Queen

King & Queen Central HS

King William

Hamilton-Holmes MS
King William County HS

Lancaster

Lancaster HS
Lancaster MS

Louisa

Louisa County HS
Louisa County MS

Middlesex

Middlesex HS
St. Clare Walker MS

New Kent

New Kent HS
New Kent MS

Northumberland

Northumberland HS
Northumberland MS

Richmond City

Albert H. Hill MS
Armstrong HS
Binford MS
Elkhardt MS
Franklin Military Academy
Fred Thompson MS
George Wythe HS
Huguenot HS
John F. Kennedy HS
John Marshall HS
Lucille Murray Brown MS
Martin Luther King MS
Richmond Community HS
Richmond TC
T. C. Boushall MS
T. H. Henderson MS
Thomas Jefferson HS
Thompson Model MS

Richmond County

Rappahannock HS
Richmond County IS

Town of West Point

West Point HS

West Point MS

Westmoreland

Montross MS

Washington & Lee HS

Regional Center

Northern Neck TC

Private

Southside Baptist HS and MS

Colonial Region

Gloucester

Gloucester HS
Page MS
Peasley MS
S.P. Morton MS
Victory Academy

Hampton City

Bethel HS
Davis MS
Eaton MS
Hampton HS
Jones Magnet MS
Lindsay MS
Kecoughtan HS
Phoebus HS
Spratley MS
Syms MS

Isle of Wight

Smithfield HS
Smithfield MS
Windsor HS
Windsor MS

James City

Jamestown HS
Lafayette HS
Warhill HS

Mathews

Mathews HS
Thomas Hunter MS

Newport News City

Crittenden MS
Dozier MS
Denbigh HS
Gildersleeve MS
Heritage HS (Newport News)
Hines MS
Huntington MS
Menchville HS
Passage MS
Reservior MS
Warwick HS
Washington MS
Woodside HS

Poquoson City

Poquoson HS
Poquoson MS

Southampton

Southampton HS
Southampton MS

York

Bruton HS
Grafton HS
Grafton MS
Queens Lake MS
Tabb HS
Tabb MS
York HS
Yorktown MS

Regional Center

New Horizons TC

Germanna Region

Caroline

Caroline HS
Caroline MS

Culpeper

Cedar Mountain HS
Culpeper County HS
Culpeper County MS
Eastern View HS
Floyd T. Binns MS

Fauquier

Auburn MS
Cedar Lee MS
Fauquier HS
Kettle Run HS
Liberty HS
Marshall MS
Warrenton MS
William C. Taylor MS

Fredericksburg City

James Monroe HS
Walker Grant MS

King George

King George HS
King George MS

Madison

Madison County HS
William Wetsel MS

Manassas City

Grace E. Metz MS
Osborn HS

Manassas Park City

Manassas Park HS
Manassas Park MS

Orange

Orange County HS
Prospect Heights MS

Prince William

Battlefield HS
Benton MS
Brentsville District HS
Bull Run MS
C. D. Hylton HS
Charles Colgan Sr. HS
Fred Lynn MS
Forest Park HS
Freedom HS (Woodbridge)
Gainesville MS
Gar-Field HS
George M. Hampton MS
Graham Park MS
Lake Ridge MS
Marsteller MS
Parkside MS
Osborn Park HS
Patriot HS
Potomac HS
Potomac MS
Rippon MS
Ronal W. Reagan MS
Saunders MS
Stonewall Jackson HS
Stonewall MS
Stuart M. Beville MS
Woodbridge HS
Woodbridge MS

Rappahannock

Rappahannock County HS
Rappahannock MS

Spotsylvania

Battlefield MS
Chancellor MS
Chancellor HS
Courtland HS
Courtland MS
Massaponax HS
Ni River MS
Quantico HS
Riverbend HS
Spotsylvania HS
Spotsylvania MS
Spotsylvania VC
Thornburg MS

Stafford

A. G. Wright MS
Brooke Point HS
Colonial Forge HS
Dixon Smith MS
Edward E. Drew MS
H. H. Poole MS
Mountain View (Stafford)
North Stafford HS
Rodney Thompson MS
Shirley C. Heim MS
Stafford HS
Stafford MS
T. Benton Gayle MS

Regional Center

G. W. Carver-Piedmont TE Center

Longwood Region

Amelia

Amelia County HS
Amelia County MS

Amherst

Amherst HS

Appomattox

Appomattox County HS
Appomattox MS

Brunswick

Brunswick Senior HS
J. S. Russell JHS

Buckingham

Buckingham HS
Buckingham MS
Buckingham VC

Buena Vista City

Parry McCluer HS
Parry McCluer MS

Campbell

Altavista HS
Brookville HS
Rustburg HS
William Campbell HS

Charlotte

Central MS
Randolph-Henry HS

Cumberland

Cumberland HS
Cumberland MS

Danville City

E. A. Gibson MS
Galileo HS
George Washington HS
O. T. Bonner MS
Westwood MS

Greenville

E. W. Wyatt MS
Greenville County HS

Halifax

Halifax County HS
Halifax County MS
Halifax County Career Center

Lexington City

Lylburn Downing MS

Lunenburg

Central HS
Lunenburg MS

Lynchburg City

E.C. Glass HS
Heritage HS
Linkhorne MS
P. L. Dunbar MS
Sandusky MS

Mecklenburg

Bluestone HS
Bluestone MS
Parkview HS (South Hills)
Parkview MS

Nelson

Nelson County HS
Nelson MS

Nottoway

Nottoway HS
Nottoway MS

Pittsylvania

Blair MS
Brosville MS
Central MS
Chatham HS
Dan River HS
Dan River MS
Gretna HS
Gretna MS
Pittsylvania VTC
Tunstall HS

Powhatan County

Powhatan HS
Powhatan MS

Prince Edward

Prince Edward County HS
Prince Edward County MS

Rockbridge

Highland Belle HS
Maury River MS
Rockbridge County HS
Rockbridge MS

Regional Center

Amelia-Nottoway VC

Private

Fuqua School

New River Region

Bland

Bland HS
Bland MS
Rocky Gap HS

Carroll

Carroll County HS
Carroll County IS

Galax City

Galax HS
Galax MS

Giles

Eastern ES/MSN
Giles HS
Giles TC
Macy McClaugherty School
Narrows HS
Narrows ES/MS

Grayson

Fries MS
Grayson County CATE Center
Independence MS
Mt. Rogers Combined

Pulaski

Dublin MS
Pulaski County HS
Pulaski MS

Smyth

Chilhowie HS
Chilhowie MS
Marion IS
Marion MS
Marion Senior HS
Northwood HS
Northwood MS
Smyth Career & Technology Center

Tazewell

Graham HS
Graham MS
Pocahontas HS
Richlands HS
Richlands MS
Tazewell County Career and
Technical Center
Tazewell HS
Tazewell MS

Washington

Abingdon HS
Damascus MS
E. B. Stanley MS
Glade Spring MS
Holston HS
John S. Battle HS
Patrick Henry HS (Glade Spring)
Wallace MS
Washington County TS
William N. Neff Center for Science
& Technology

Wythe

Fort Chiswell HS
Fort Chiswell MS
George Wythe HS
Rural Retreat HS
Rural Retreat MS
Scott Memorial MS
Wythe County TC

Northern Virginia Region

Alexandria City

Francis Hammond MS
George Washington MS
Minnie Howard Secondary
T.C. Williams HS

Arlington

Arlington Career Center
Bishop O'Connell HS
Gunston MS
H-B Woodlawn HS
H-B Woodlawn MS
Jefferson MS
Kenmore MS
Swanson MS
Wakefield HS
Washington-Lee HS
Williamsburg MS
Yorktown Senior HS

Fairfax

Annandale HS
Carl Sandburg MS
Carson MS
Centreville HS
Chantilly HS
Cooper MS
Fairfax HS
Falls Church HS
Francis Scott Key MS
Franklin MS
Frost MS
George C. Marshall HS
Glasgow MS
Hayfield Secondary
Hayfield Secondary MS
Herndon HS
Herndon MS
Holmes MS
Hughes MS
Irving MS
Jackson MS
James Madison HS
James W. Robinson, Jr. Secondary
James W. Robinson, Jr. MS
J.E.B. Stuart HS
Kilmer MS
Lake Braddock Secondary
Langley HS
Lanier MS
Longfellow MS
McLean HS
Mount Vernon HS
Mountain View HS
Oakton HS
Poe MS
Robert E. Lee HS (Springfield)
Rocky Run MS
Sidney Lanier MS
South County MS
South County Secondary
South Lakes HS
Stone MS
Thomas Edison HS
Thomas Jefferson MS
Thoreau MS
Twain MS
W.T. Woodson HS
West Potomac HS
West Springfield HS
Westfield HS
Whitman MS

Falls Church City

George Mason HS
Henderson MS

Shenandoah Region

Albemarle

Albemarle HS
Burley MS
Henley MS
Jouett MS
Monticello HS
Murray HS
Sutherland MS
Walton MS
Western Albemarle HS

Augusta

Beverley Manor MS
Buffalo Gap HS
Ft. Defiance HS
Riverheads HS
S. Gordon Stewart MS
Stewart MS
Stuarts Draft HS
Stuarts Draft MS
Wilson Memorial HS
Wilson MS

Charlottesville City

Buford MS
Charlottesville HS

Clarke

Clarke County HS
Jackson River TC
Johnson-Williams MS

Frederick

Admiral Byrd MS
Frederick County MS
James Wood HS
James Wood MS
Millbrook HS
Robert E. Aylor MS
Sherando HS

Greene

William Monroe HS
William Monroe MS

Harrisonburg City

Harrisonburg HS
Skyline MS
Thomas Harrison MS

Highland

Highland HS
Highland County MS

Loudoun

Belmont Ridge MS
Blue Ridge MS
Briar Woods HS
Broad Run HS
Dominion HS
Eagle Ridge MS
Farmwell Station MS
Freedom HS (South Riding)
Harmony MS
Harper Park MS
Heritage HS (Leesburg)
J. L. Simpson MS
J. M. Lunsford MS
Loudoun County HS
Loudoun Valley HS
Mercer MS
Park View HS (Sterling)
Potomac Falls HS
River Bend MS
Riverside HS
Rock Ridge HS
Seneca Ridge MS
Smarts Mill MS
Sterling MS
Stone Bridge HS
Stone Hill MS
Trailside MS
Tuscarora HS
Woodgrove HS

Page

Luray HS
Luray MS
Page County HS
Page County MS
Page County TC

Rockingham

Broadway HS
East Rockingham HS
Elkton MS
J. Frank Hillyard MS
Montevideo MS
Spotswood HS
Turner Ashby HS
Wilbur S. Pence MS

Shenandoah

Central HS (Woodstock)
North Fork MS
Peter Muhlenberg MS
Signal Knob MS
Stonewall Jackson HS (Quicksburg)
Strasburg HS

Staunton City

Robert E. Lee HS (Staunton)
Shelburne MS

Warren

Warren County HS
Warren County JHS
Warren County MS

Waynesboro

Kate Collins MS
Waynesboro HS

Winchester City

Daniel Morgan MS
John Handley HS

Regional Centers

Charlottesville-Albemarle TC
Jackson River TC
Massanutten TC
Valley Vocational TC

Tidewater Region

Accomack

Arcadia HS
Central MS
Chincoteague HS
Mary N. Smith MS
Nandua HS
Parksley MS

Chesapeake City

Chesapeake Center for Science & Technology
Crestwood MS
Deep Creek HS
Deep Creek MS
Grassfield HS
Great Bridge HS
Great Bridge MS
Greenbrier MS
Hickory HS
Hickory MS
Hugo Owens MS
Indian River HS
Indian River MS
Jolliff MS
Oscar Frommel Smith HS
Oscar Frommel Smith MS
Western Branch HS
Western Branch MS

Franklin City

Franklin HS

Norfolk City

Academy at Rosemont MS
Azalea Gardens MS
B. T. Washington HS
Blair MS
Coronado School
Granby HS
Lafayette-Winona MS
Lake Taylor HS
Lake Taylor MS
Maury HS
Meadowbrook School of International Studies
Norfolk Technical Vocational Center
Northside MS
Norview HS
Ruffner MS

Northampton

Northampton HS
Northampton MS

Portsmouth City

Churchland HS
Churchland MS
Cradock MS
I. C. Norcom HS
William E. Waters MS
Woodrow Wilson HS

Suffolk City

Forest Glen MS
John F. Kennedy MS
John Yeates HS
John Yeates MS
Kings Fork HS
Kings Fork MS
Lakeland HS
Nansemond River HS

Virginia Beach City

Advanced Technology Center
Bayside HS
Bayside MS
Brandon MS
Center for Effective Learning
Corporate Landing MS
First Colonial HS
Floyd E. Kellam HS
Frank W. Cox HS
Great Neck MS
Green Run HS
Independence MS
Kempsville HS
Kempsville MS
Landstown HS
Landstown MS
Larkspur MS
Lynnhaven MS
Ocean Lakes HS
Plaza MS
Princess Anne HS
Princess Anne MS
Salem HS (Virginia Beach)
Salem MS
Tallwood HS
Virginia Beach Central Academy
Virginia Beach MS

Regional Center/Private

Norfolk Christian HS
Norfolk Christian MS
The Pruden Center for Industry and Technology

UVA'S College at Wise Region

Bristol City

Virginia HS
Virginia MS

Buchanan

Council HS
Garden HS
Grundy HS
Hurley HS
Hurley MS
Twin Valley HS
Whitewood HS

Dickinson

Clintwood HS
Dickinson County Career Center
Ervinton HS
Haysi HS

Lee

Lee County Vocational Technical
Center
Lee HS
Thomas Walker HS

Norton City

John I. Burton HS

Russell

Castlewood HS
Honaker HS
Lebanon HS
Lebanon MS 8
Lebanon MS 7
Russell County Career and
Technology Center

Scott

Gate City HS
Gate City MS
Rye Cove HS
Rye Cove IS
Scott County VC
Twin Springs HS

Wise

Central HS
Coeburn MS
Eastside HS
L. F. Addington MS
Powell Valley MS
Union HS
Wise County Career and Technical
Center

VSU Region

Chesterfield

Bailey Bridge MS
Carver MS
Chesterfield Community HS
Chesterfield TC
Clover Hill HS
Cosby HS
Elizabeth Davis MS
Falling Creek MS
James River HS
Lloyd Byrd HS
Manchester HS
Manchester MS
Matoaca HS
Matoaca MS
Meadowbrook HS
Midlothian HS
Midlothian MS
Monacan HS
Providence MS
Robious MS
Salem Church MS
Swift Creek MS
Thomas Dale HS

Colonial Heights City

Colonial Heights HS
Colonial Heights MS

Dinwiddie

Dinwiddie Senior HS
Dinwiddie MS

Hopewell City

Hopewell HS
C. G. Woodson MS
Woodlawn Learning Center

Petersburg City

Peabody MS
Petersburg HS
Vernon Johns MS

Prince George

J. E. J. Moore MS
Prince George HS
N. B. Clements JHS

Surry

Luther Porter Jackson MS
Surry County HS

Sussex

Sussex Central HS
Sussex Central MS

Regional Center

Rowanty Vocational Technical
Center

Virginia Western Community College

Alleghany

Alleghany HS
Clifton MS

Bath

Bath County HS

Bedford

Bedford MS
Bedford Science & Technology
Center
Forest MS
Jefferson Forest HS
Liberty HS (Bedford)
Staunton River HS
Staunton River MS

Botetourt

Central MS
James River HS
Lord Botetourt HS
Read Mountain MS

Covington City

Covington HS
Jeter-Watson HS

Craig

Craig County HS

Floyd

Floyd County HS

Franklin

Benjamin Franklin MS
Center for Applied Technology MS
Franklin County HS

Henry

Axton MS
Bassett HS
Fieldale-Collinsville MS
Laurel Park MS
Magna Vista HS

Martinsville

Martinsville HS
Martinsville MS

Montgomery

Auburn HS
Auburn MS
Blacksburg HS
Blacksburg MS
Christiansburg HS
Christiansburg MS
Eastern Montgomery HS
Shawsville MS

Patrick

Patrick County HS

Radford City

Dalton IS
Radford HS

Roanoke

Burton Center for Arts and
Technology
Cave Spring HS
Cave Spring JHS
Glenvar HS
Glenvar MS
Hidden Valley HS
Hidden Valley MS
Northside HS
Northside MS
Roanoke County Career Center
William Byrd HS
William Byrd MS

Roanoke City

Andrew Lewis MS
Blue Ridge Technical Academy
James Breckenridge MS
James Madison MS
Lucy Addison MS
Noel C. Taylor Learning Academy
Patrick Henry HS (Roanoke)
Stonewall Jackson MS
William Fleming HS
William Ruffner MS
Woodrow Wilson MS

Salem City

Salem HS

Appendix D: Chapter Ceremonies

Structured ceremonies heighten awareness of the importance and impact of an occasion. Following are suggested formats for chapter installation, officer installation, induction of new members, and the emblem ceremony.

Many chapters have candlelight ceremonies. Candles lend a soft light to the setting and symbolize sealing of pledges. Chapters are encouraged to use candles of various colors to represent certain offices as specified in some of the services. The candle on the table of the installing official should be the tallest candle used.

Background music adds to the effectiveness of the ceremony. Appropriate music may be used throughout the entire ceremony or during certain parts of the program, such as during the reading of the creed or at the end of the program.

In more formal ceremonies, the officers and members may wear robes. Otherwise, business attire is recommended.

New Chapter Installation

Whenever possible, this ceremony should take place before a large group such as a school assembly, an assembly of business students, or a special meeting to which parents and businesspeople are invited.

Members of the installation team should be seated on a stage or raised platform. The following setting is suggested:

1. One long rectangular table for the installing officer. A tall white candle in a holder should be placed on this table.
2. Individual tables for the four speakers representing the written words—*Future, Business, Leaders, and America*.

Installing Official: (Standing) Future Business Leaders of America is a national organization for business students who are preparing for careers in business and business education. I have been authorized to conduct the installation of (school name) into the national organization Future Business Leaders of America.

Since the letters, FBLA, are used to designate the organization, its units and members, it is fitting that we consider what these letters and the words they represent mean to our organization.

Member 1: (Standing) FUTURE: Our daily educational experiences and our involvement in leadership activities prepare us for the future—a time to accept challenges. In FBLA, we will find the tools to prepare for the future. We will profit from the experiences of others—those who have preceded us as well as our teachers and others with whom we associate. Our studies and activities will help us meet changing conditions and further our understanding of the world's varied economic systems.

Member 2: (Standing) BUSINESS: We realize the importance of education and training in business methods and procedures. We appreciate the roles of business and education in our daily lives.

Member 3: (Standing) LEADERS: The future of our country depends on the quality of leadership. Leadership implies honor, foresight, tact, competence, dependability, discretion, and integrity. A leader must listen, withstand criticism, and be flexible. A leader accepts failure in stride but is willing to profit from it. As members of FBLA, it is our duty to prepare for the enormous responsibility of business leadership in the years ahead.

Member 4: (Standing) AMERICA: If America is to remain a world leader, intelligent young men and women are needed to guide our country. As members of FBLA, we prepare ourselves for this responsibility by studying America's past and analyzing her present. The initiative and success of leaders in business help shape the future of America. Through FBLA, we will strive for leadership in the field of business, thereby helping to strengthen America.

Installing Official: Our organization has a definite and worthwhile list of goals. I should like to ask (name of assistant installing officer or member of installation team) to read these goals.

Assistant Installing Official: (Standing, reads the goals)

- Develop competent, aggressive business leadership.
- Strengthen the confidence of students in themselves and their work.
- Create more interest in and understanding of American business enterprise.
- Encourage members in the development of individual projects that contribute to the improvement of home, business, and community.
- Develop character, prepare for useful citizenship, and foster patriotism.
- Encourage and practice efficient money management.
- Encourage scholarship and promote school loyalty.
- Assist students in the establishment of occupational goals.
- Facilitate the transition from school to work.

Installing Official: Will the charter officers of the FBLA Chapter at (name of school) please rise and remain standing as I announce each office and name. (Installing officer calls name and title of each officer.)

You have been chosen from among FBLA members at (name of school) as officers for the coming year. You have been selected because your members have faith in your ability and confidence that you will fulfill the duties of your office. I challenge you to accept the responsibility that has been given to you. Please raise your right hand and repeat after me.

I, as an officer / of the (name) Chapter of FBLA, / do solemnly promise / that I will fulfill the responsibilities of my office / to the best of my ability, / and that I will carry them out / in accordance with the bylaws of Future Business Leaders of America.

(While lighting the tall candle) By lighting this candle, I seal the vow you have taken and vest in you the authority of your office.

(Speaking to all members) You have heard the vows that these officers of your chapter have taken. In your presence, I now declare them officially installed as officers of the (name) Chapter of FBLA for (year).

(Speaking to officers, members, and particularly to chapter president) By authority of FBLA-PBL, Inc., I am pleased to present you with the official charter of your chapter. (Reads the charter) By virtue of this charter, this chapter now becomes a part of the national organization. You now have the privilege and the responsibility of operating under the name "Future Business Leaders of America" and as a part of the state chapter and the national organization. The responsibility of making (name) Chapter a success rests with its members and officers.

The FBLA Chapter president, (name of president), will give the oath of membership to the charter members of the chapter. (Chapter officers turn and face audience.)

Chapter President: The secretary will now read the names of the charter members of (name) Chapter of FBLA. As the names are read, the members will please rise and remain standing until all members have been presented.

Chapter Secretary: (Reads slowly the name of each chartered member. Charter members stand as their names are called and remain standing until the oath has been administered.)

Chapter President: Each of you, please raise your right hand and repeat in unison after me the oath of membership:

I do solemnly promise / to uphold the aims and responsibilities / of Future Business Leaders of America / and, as an active charter member of (name) Chapter, / I shall strive to develop the qualities necessary / to become a leader in business / and in the community in which I live.

As president of (name) Chapter of FBLA, I declare you duly inducted as charter members.

Installing Official: (Name of assistant installing official or member of installation team) will lead the members in reciting in unison the FBLA Creed. (The Creed is recited.)

Officer Installation, Option 1

The room is darkened. Candles are arranged on the table in the following order: White, gray, green, violet, blue, yellow, orange, and red. The white candle should be the tallest.

The new officers should come forward in the following order: parliamentarian, historian, reporter, treasurer, secretary, vice-president, and president. Other officers may be placed appropriately. Each enters from the lower left corner of the stage when his or her office is announced, stands before the installing officer during the charge, then retires to the opposite end of the table still holding the candle and facing the onlooking members.

Additions to the ceremony may be made for other officers as necessary. Flowers with colored ribbons may be used instead of candles.

Installing Official: Will the newly elected officers of (name) Chapter of FBLA please come forward as I announce your office? (Installing official lights white candle.) Lighting the tallest candle symbolizes the chapter in its entirety with all its members working together. With this symbol we shall charge each officer to do the job for which he or she has been elected.

(Name of parliamentarian), parliamentarian. (Parliamentarian comes forward.) You have been named parliamentarian of the (name) Chapter of FBLA. As parliamentarian, it will be your responsibility to monitor all formal chapter meetings so that they are conducted within the framework of parliamentary procedure. Through your efforts, the chapter meetings will be conducted in an orderly fashion, resulting in the efficient disposition of business. Do you accept this responsibility?

Parliamentarian: I do.

Installing Official: I now declare you in the name of FBLA, the parliamentarian. (Parliamentarian selects gray candle from table, and installing official lights it with white candle.)

This gray candle symbolizes the achievements possible when chapter meetings are conducted in an orderly fashion.

(Name of historian), historian. (Historian comes forward.) You have been elected historian of the (name) Chapter of FBLA. As historian, it will be your responsibility to maintain records of the chapter including reports of activities, records of awards, and publicity. Through your efforts, people see the progress and activities of your chapter. Do you accept this responsibility?

Historian: I do.

Installing Official: I now declare you, in the name of FBLA, the historian. (Green candle is lighted with white candle.)

This green candle symbolizes the satisfaction that can be derived from preserving the past and recording the present while preparing for the future.

(Name of reporter), reporter. (Reporter comes forward.) You have been elected reporter of the (name) Chapter of FBLA. As reporter, your job will be to report meetings and other newsworthy activities of the chapter through the proper channels. Do you accept this responsibility?

Reporter: I do.

Installing Official: I now declare you, in the name of FBLA, the reporter. (Violet candle is lighted with white candle.)

This violet candle symbolizes the inspiration and enlightenment that can be brought by reporting the activities of the (name) Chapter of FBLA.

(Name of treasurer), treasurer. (Treasurer comes forward.) You have been elected treasurer for the (name) Chapter of FBLA. In electing you to this office, the members have shown their faith in your business ability and your honesty. Do you promise to keep accurate records of all money received and spent and to present orderly reports upon requests?

Treasurer: I do.

Installing Official: I now declare you, in the name of FBLA, the treasurer. (Blue candle is lighted with white candle.)

This blue candle symbolizes the trust and confidence that the members have in your ability to safeguard all funds.

(Name of secretary), secretary. (Secretary comes forward.) You have been elected secretary of the (name) Chapter of FBLA. Accepting this office obligates you to be present and keep a record of what takes place at every meeting. Do you accept this responsibility?

Secretary: I do.

Installing Official: I now declare you, in the name of FBLA, the secretary. (Yellow candle is lighted with white candle.)

This yellow candle symbolizes constancy in attendance and in keeping members informed of the chapter's progress.

(Name of vice-president), vice-president. (Vice-president comes forward.) You have been elected vice-president of the (name) chapter of FBLA. Your duty will be to assume the responsibilities in the absence of the president. Will you strive to carry out the duties of this office?

Vice-President: I will.

Installing Official: I now declare you, in the name of FBLA, the vice-president. (Orange candle is lighted with white candle.)

This orange candle is the symbol of the harmony and faithfulness that should characterize your efforts in working with the president to carry out the ideals of this chapter.

(Name of president), president. (President comes forward.) The members of the (name) Chapter of FBLA have bestowed upon you a great honor in electing you the president. Your major responsibility is to lead and encourage this chapter in all its activities. It is your duty to preside at all meetings and see that they are conducted in accordance with the constitution and correct principles of parliamentary practice. Do you accept this responsibility?

President: I do.

Installing Official: I now declare you, in the name of FBLA, the president. (Red candle is lighted with white candle.)

This red candle is the symbol of your duties and obligation to the chapter and its members. (Addressing members of the chapter) In your presence, I now declare these individuals officially installed as officers of the (name) Chapter of FBLA for the coming year. (Lights are turned up.) You may be seated.

(The newly elected president is called forward, and with a few appropriate remarks, the installing official presents the gavel to the new president, who closes the meeting.)

Installation Ceremony, Option 2

(Outgoing officers should be positioned on stage.)

Installing Official: Your incoming officers are ready to assume the challenge of serving as your ambassadors for the (year) membership year. With this position, each officer agrees to uphold the aims and responsibilities of FBLA.

It is now time to conduct the installation ceremony of your (local/regional) leadership team. The officers to be installed are as follows:

Parliamentarian [name]

Reporter [name]

Historian [name]

Treasurer [name]

Secretary [name]

Vice-President [name]

President [name]

(As officers are introduced, they should come to the stage and stand beside the outgoing officer.)

You have been elected officers of the (local/regional) association of Future Business Leaders of America. As members of the leadership team, you are to serve this association by promoting FBLA, helping local chapter members follow the goals and objectives of FBLA, and conducting meetings in accordance with the bylaws.

Do you accept your responsibilities and promise to fulfill your duties to the best of your ability?

New Members: “We do.”

(Outgoing officers drape medallions on incoming officers.)

(Outgoing officers lead incoming officers to line.)

(Outgoing officers exit stage.)

Installing Official: Members and advisers, you have just witnessed the vows your officers have taken. I now declare them officially installed as the (year) (level) Leadership Team.

Induction of New Members

The president and adviser are seated behind a long table; the other officers are seated at individual tables. Four officers should be speakers representing the words *Future, Business, Leaders, and America*. The guide leads the initiates to the front of the room where they form a semicircle and remain standing in front of the officers until the close of the ceremony. As in the chapter installation, a candlelight ceremony is often used.

Guide: Mr. (or Madam) President, these candidates have expressed a desire and meet the necessary requirements to become members of (name) Chapter of Future Business Leaders of America.

President: (Standing, speaks to candidates) We accept you as candidates for membership in the Future Business Leaders of America at (name of school). Before you become members, however, let us consider the meaning of the words in the name of our organization.

Member 1: (Standing) FUTURE: Our daily educational experiences and our involvement in leadership activities prepare us for the future—a time to accept challenges.

In FBLA, we have found the tools to prepare for the future. We profit from the experiences of others, those who have preceded us as well as our teachers and others with whom we associate. Our studies and activities help us meet changing conditions and further our understanding of the world’s varied economic systems.

Member 2: (Standing) BUSINESS: We realize the importance of education and training in business methods and procedures. We appreciate the roles of business and education in our daily lives.

Member 3: (Standing) LEADERS: The future of our country depends on the quality of leadership. Leadership implies honor, foresight, tact, competence, dependability, discretion, and integrity. A leader must listen, withstand criticism, and be flexible. A leader accepts failure in stride but is willing to profit from it. As members of FBLA, it is our duty to prepare for the enormous responsibility of business leadership in the years ahead.

Member 4: (Standing) AMERICA: If America is to remain a world leader, intelligent young men and women are needed to guide our country. As members of FBLA, we prepare ourselves for this responsibility by studying America’s past and analyzing her present. The initiative and success of leaders in business help shape the future of America. FBLA is our opportunity to strive for leadership in the field of business, thereby helping to strengthen America.

President: You have just heard the meaning of the letters used in our title. We are a national organization for business students who are preparing for careers in business and business education.

The FBLA organization is based on a definite set of goals including development of competent, aggressive business leadership; creation of more interest in and understanding of American business enterprise; and participation in worthy undertakings for the improvement of business and citizenship.

Please raise your right hand and repeat after me the pledge of membership:

I do solemnly promise / to uphold the aims and responsibilities / of the Future Business Leaders of America / and, as an active member of the (name) Chapter, / I shall strive to develop / the qualities necessary in becoming a responsible business leader.

I declare you members of the (name) Chapter of the Future Business Leaders of America.

(Addressing entire group) Will you please stand to recite in unison the FBLA Creed. (Leads groups in reciting Creed)

Emblem Ceremony

Prepared slides or a computer presentation with the organization's official emblem may be used. FBLA emblem parts include a likeness of an eagle, and the words *Service, Education, Progress, Future, Business, Leaders, and America*.

The president raps the gavel once for the group to come to order and the members to take their places.

President: You are about to witness the emblem ceremony in which the significance of each component of our emblem is described. (Stands at podium and speaks as eagle is projected) The eagle denotes our belief in democracy, liberty, and the American way of life. (Steps back a few feet from podium)

Member 1: (Moves to podium) The word *service* denotes the idea that every individual should be interested in, and take responsibility for, promoting better social, political, community, and family life. (Steps back from podium)

Member 2: (Moves to podium) The word *education* is symbolic of the idea that education is the right of every individual in America. (Steps back from podium)

Member 3: (Moves to podium) The word *progress* represents the challenge of tomorrow, which depends upon mutual understanding and cooperation among business, industry, labor, religious, family, and educational institutions as well as people around the world. (Steps back from podium)

Member 4: (Moves to podium) The word *future* reminds us that the future of the world depends upon the quality of leadership we are able to produce and that we in FBLA will be the business leaders of the future. We must learn to recognize the situations in which our individual talents will become useful. (Steps back from podium)

Member 5: (Moves to podium) The world of business is our world. To be successful in business, a person must be educated both formally and informally in business methods and procedures and in the basic principles of our economic system and government. (Steps back from podium)

Member 6: (Moves to podium) The word *leaders* represents the search for knowledge in order for us to become better citizens. This knowledge will prepare us for the great task of leadership in years ahead. (Steps back from podium)

Member 7: (Moves to podium) Now, we think about America. The future of America depends upon our generation. We should pledge ourselves to use any abilities endowed to us to make America a better place for everyone. (Steps back from podium)

President: (Moves to podium to give closing) All the words presented stand for (pause) Future Business Leaders of America. The shield stands for our organization, which provides opportunities for each member to become a leader of tomorrow. The ceremony will close with all members reciting the Creed. (All members say the Creed in unison.)