

Human Resources Management Assessment

Credential Source

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| Name | NOCTI |
| Web Site | http://www.nocti.org |
| Contact Information | Lisa Brauher 500 North Bronson Avenue Big Rapids, MI 49307 231.796.4890 lisa.brauher@nocti.org |

Credential Contractor

| | |
|----------------------------|----------------|
| Name | Same as source |
| Contact Information | Same as source |

Test Administration

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| Test Site | School: Online |
| Can the instructor take this test? | No |
| Details | https://www.nocti.org/PDFs/JobReady/1204_Human_Resources_Management.pdf |
| Number of Test Items | 108 |
| Time Allowed | 120 minutes |
| Passing Score | 67.1% |
| Cost | \$13 (https://nocti.org/Pricing.cfm) |
| Additional Information | <ul style="list-style-type: none">• A performance component is available at an additional cost.• Tests must be administered in a proctored environment following NOCTI's test administration guidelines.• Immediate scores are generated for online test administration. |
| Accommodations | <p>Students with disabilities</p> <ul style="list-style-type: none">• Multiple test sessions• Time of day• Test location• Adaptive or special furniture• Special lighting• Written directions accompanying oral directions• Amplification equipment• Headphones, earmuffs, or ear plugs• Large-print test• Read-aloud test• Audio test• Interpreting/transliterating testing directions• Interpreting/transliterating the test• Examiner records responses• Read back student response• Calculator and arithmetic tools <p>English Learners</p> |

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| | <ul style="list-style-type: none">• Audio test• Examiner records responses• Flexible schedule• Multiple test sessions• Read-aloud test• Test directions delivery |
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Possible Preparatory Courses

Computer Information Systems (6612/36 weeks)

Computer Information Systems, Advanced (6613/36 weeks)

Digital Applications (6611/36 weeks)

Legal Administration (6735/36 weeks)

Medical Administration (6730/36 weeks)

Office Administration (6621/36 weeks)

Office Specialist I--Preparation (6740/36 weeks)

Office Specialist II--Preparation (6741/36 weeks)

Office Specialist III--Preparation (6742/36 weeks)