

# Communication Skills for Business Examination

## Credential Source

<b>Name</b>	Certiport
<b>Web Site</b>	<a href="http://www.certiport.com">http://www.certiport.com</a>
<b>Contact Information</b>	Certiport, a business of NCS Pearson Inc. Nate Arnell, Territory Manager <a href="mailto:nate.arnell@pearson.com">nate.arnell@pearson.com</a> 1.888.222.7890, ext 186

## Credential Contractor

<b>Name</b>	Same as source
<b>Contact Information</b>	Same as source

## Test Administration

<b>Test Site</b>	School: Online
<b>Can the instructor take this test?</b>	Yes
<b>Details</b>	<a href="https://certiport.pearsonvue.com/Certifications/CSB/Certification/Overview">https://certiport.pearsonvue.com/Certifications/CSB/Certification/Overview</a>
<b>Number of Test Items</b>	42
<b>Time Allowed</b>	50 minutes
<b>Passing Score</b>	70%
<b>Cost</b>	\$69 (Voucher + Retake) Site licenses available for schools
<b>Additional Information</b>	
<b>Accommodations</b>	<b>Students with disabilities</b> <ul style="list-style-type: none"><li>• Multiple test sessions</li><li>• Time of day</li><li>• Test location</li><li>• Adaptive or special furniture</li><li>• Special lighting</li><li>• Amplification equipment</li><li>• Headphones, earmuffs, or ear plugs</li><li>• Large-print test</li><li>• Examiner records responses</li><li>• Dictation to a scribe</li><li>• Read back student response</li><li>• Calculator and arithmetic tools</li><li>• Calculator with additional functions</li></ul> <b>English Learners</b> <ul style="list-style-type: none"><li>• None</li></ul>

## **Possible Preparatory Courses**

Business Law (6131/36 weeks)

Business Management (6135/36 weeks)

Legal Administration (6735/36 weeks)

Medical Administration (6730/36 weeks)

Office Administration (6621/36 weeks)